

Dear Parent/Carer

I hope this communication finds you and your family healthy and safe.

As you will already be aware, from our local authority communication, secondary schools will return to face-to-face education on Wednesday 12th August. With this in mind, Calderdale Academy will operate a fortnightly rota, which will allow all pupils to have an average of 13.5 hours of teacher contact per week.

I have given details below of the arrangements. I have also provided further information that will be useful to you. In this, I have tried to anticipate any questions that you might have. The information is current and I will contact you again in early August with a reminder of this information, as well as any updates.

Thanks and stay safe

Skayne Dodds

Who should attend school and when

Group A	S1, S5 and S6
Group B	S2, S3 and S4

They should attend as follows:

Week 1	Period 1: 8.45 to 10.45	Period 2: 10.45 to 12.45	Period 3: 1.30 to 3.30
Monday	Group A Session 1	Group A Session 2	Group A Session 3
Tuesday	Group A Session 4	Group A Session 5	Group A Session 6
Wednesday	Group A Session 7	Group A Session 8	Group A Session 9
Thursday	Group B Session 1	Group B Session 2	Group B Session 3
Friday	Group B Session 4	Group B Session 5	Group B Session 6

Week 2	Period 1: 8.45 to 10.45	Period 2: 10.45 to 12.45	Period 3: 1.30 to 3.30
Monday	Group A Session 10	Group A Session 11	Group A Session 12
Tuesday	Group A Session 13	Group A Session 14	Group A Session 15
Wednesday	Group B Session 7	Group B Session 8	Group B Session 9
Thursday	Group B Session 10	Group B Session 11	Group B Session 12
Friday	Group B Session 13	Group B Session 14	Group B Session 15

When not in school, pupils should continue with work set by staff and participate in online learning activities as directed by staff. In general, online activity with pupils will be maintained for those at home.

The School Day

Calderdale Academy School Day August 2020	
8.45 to 10.45	Period 1 including interval
10.30 to 10.45	First interval (S1 and S2)
10.45 to 11.00	Second interval (S5/6 and S3/4)
10.45 to 12.45	Period 2 including interval
12.45 to 1.30	Lunch
1.30 to 3.30	Period 3

Pupils should aim to be at school for an 8.45am start. Registration will be taken from their period 1 class.

Return in August

The first few days back in school, should be considered as week 1 on our timetable. Therefore, we will have S1, S5 and S6 in school on Wednesday 12th August and S2, S3 and S4 in school on Thursday 13th and Friday 14th August. This will enable us to speak to all pupils over the course of a few days. Week 2 will begin on Monday 17th August.

School Transport

Transport in some form will be available. New S1 pupils should apply online (from the SLC website) as soon as possible for a place to be reserved on a school bus. We await further instruction as to how transport will be arranged. Contact will be made with you during the summer regarding updates to transport arrangements.

School Uniform

We anticipate that pupils will wear uniform as normal.

Movement

2 metre distance markings are being displayed on all corridor walls and we expect pupils to maintain this distance when in corridors. A school wide one-way system is planned and details will be shared with pupils and parents in August.

Arrangements for our ASN cohort

S5 ASN will join S2, S3 and S4 pupils to allow them to access options classes (based on the S4 choices). All other year groups will come on their designated days and go to as many subjects as possible, like their peers. ASN transport may ultimately dictate attendance of the ASN pupils.

Intervals

Our interval will be split, e.g. S1 (S2) will have a break at the end of session 1 (10.30 to 10.45) and the S5/6 (S3/4) group at beginning of their session 2 (10.45 to 11.00). Pupils will be able to purchase items from the canteen staff as usual.

Lunchtime

Again, at lunchtime we anticipate that all pupils will remain in the school campus. This avoids interactions with other people and queuing protocols at other shops. We anticipate S1 would eat lunch in the first half of lunchtime and S5/6 in the second half. Those with packed lunches can access the gyms in the PE department for seating areas. When not eating we would encourage young people to go for a walk in the grounds or chat with friends while maintaining a safe distance. We also hope to provide some physical/mental support through Thai Chi or similar such activity in the games hall during lunch. Some faculties may still offer lunch clubs but they will not be available immediately upon the restart.

PE Classes

It is anticipated that we will offer some PE sessions to all year groups with a focus on SQA courses. If a pupil has PE on their timetable they are permitted to wear appropriate clothing (not uniform) on that day. We can only offer very limited changing facilities, if any.

Toilets

Pupils can access toilets in the Street area in the morning, interval and lunchtime. Access will be controlled to ensure appropriate distancing. In addition, pupils can access toilets during class time in the normal way (by collecting a slip from their teacher and going to the central toilet area). This area will be monitored by a janitor to ensure appropriate physical distancing. Numbers accessing the facilities at one time will be limited, again to maintain safe distances. There will be provision of soap, water and hand towels, in all toilets. There will be a cleaner on hand to ensure there is regular cleaning of touch plates and toilet areas.

Cleaning

We will encourage our pupils to take responsibility for their own desk space and so we will ask them to wipe their area (or computer) with an anti-viral wipe at the end of the period using the wipes and gels provided. Used wipes will be placed in a separate white bin in each class. Similarly, pupils will be asked to sanitise their hands on entry and exit of each classroom or social area and when they arrive at and leave the building. Each evening, all surfaces will be cleaned, by the school cleaning team. During the school day, all handrails and door touch panels, will be cleaned regularly.

Class sizes

We have altered our class layouts to allow 14 pupils in a classroom and 10 pupils in a practical class. The rooms are measured to take account of the physical distancing recommendations of two metre separation between pupils.

