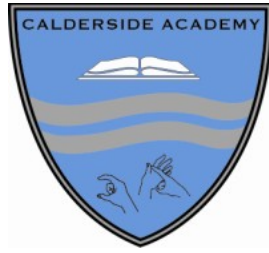


# Calderside Academy



**Part-Time return to Education from 22<sup>nd</sup> February 2021**

**S4/5/6 Practical Subjects Only**

**Pupil/Parent Guide**

## How to find which column your classes are in (S4)

School timetables are built on columns. Sometimes this is easy to see for example your Chemistry class could be 4C Chemistry. This means it is in column C. Sometimes it's not so easy to see. This is a guide to help you identify which columns your classes are in. Follow the steps below and you will be able to find out which days you should be in school.

1. Find your existing fourth year timetable and compare it to the column timetable below:

	S4						
Period	1	2	3	4	5	6	7
Monday	B	A	G	C	E	D	J
Tuesday	D	A	G	F	J	B	C
Wednesday	D	J	B	C	E	F	
Thursday	G	A	F	J	E	B	
Friday	G	D	E	F	A	C	

2. You will see that all the different columns are colour coded. Period 1 on a Monday is column B. This is the same subject you will have Tuesday 6, Wednesday 3 and Thursday 6.
3. Now refer to the table over the page and match your column/subject to the allocated week and day of attendance. You should note that each column/subject only has one day allocated. You may see a course appear more than once, however you only attend on your allocated Column day.
4. Complete the table below as a record of your plan for the 2 week period.

Column	Subject and Level	Date to come in (week and day)
A		
B		
C		
D		
E		
F		
G		
ASN		

5. Find your classes below and enter them in the table above make sure you match the column and subject. There may be clashes for a small number of pupils. Please discuss any clashes with your class teacher.

	Monday	Column	Tuesday	Column	Wednesday	Column	Thursday	Column	Friday	Column
	Subject		Subject		Subject		Subject		Subject	
Week 1	N5 Music	C	N3 Admin	E	N3 Art	G	N4 Prac Woodwk	G	N4 Admin	F
	ASN Music	ASN	N4 Admin	E	N4 Art	G	N5 Prac Woodwk	G	N5 Admin	F
	N4 French	C	N5 Admin	E	N5 Art	G	N4 Pra Cookery	F	N4 Art	F
	N5 French	C	N3 Comp	E	N3 Comp	G			N5 Art	F
			N4 Comp	E	N4 Comp	G			N3 Comp	F
			N5 Comp	E	N5 Comp	G			N4 Comp	F
			N4 Prac Cookery	E	ASN Fashion	ASN			N5 Comp	F
			N5 Prac Woodwk	E						
			N3 Drama	E						
			N4 Drama	E						
		N5 Drama	E							
Week 2	N4 Art	D	N4 Art	E	N4 Graphics	G	N4 Spanish	C	N4 Music	G
	N5 Art	D	N5 Art	E	N5 Graphics	G	N5 Music	F	N5 Music	G
			N4 Spanish	D	N4 French	G	N4 Prac Cookery	G		
			N4 Prac Woodwk	F	N5 French	G	ASN Drama	ASN		
			N5 Prac Woodwk	F						

Now complete this form to let us know when you will be in so we can arrange transport and catering:

<https://forms.office.com/Pages/ResponsePage.aspx?id=oyzTzM4Wj0KVQTctawUZKROIYcOIG2dPuZ6lR-cHwN9UMURYOVM5TTIRR0FFRVhVSVBGMks1VIM4VS4u>

## How to find which column your classes are in (S5/6)

School timetables are built on columns. Sometimes this is easy to see for example your Chemistry class could be 5C Chemistry. This means it is in column C. Sometimes it's not so easy to see. This is a guide to help you identify which columns your classes are in. Follow the steps below and you will be able to find out which days you should be in school.

1. Find your existing timetable and compare it to the column timetable below for Fifth/Sixth year

	S5/6						
Period	1	2	3	4	5	6	7
Monday	E	E	B	B	C	D	A
Tuesday	D	D	A	E	C	C	B
Wednesday	D	B	E	A	F	F	
Thursday	B	D	E	A	C	C	
Friday	A	A	C	D	E	B	

2. You will see that all the different columns are colour coded. Period 1&2 on a Monday is column E. This is the same subject you will have Tuesday 4, Wednesday 3, Thursday 3 and Friday 5.
3. Now refer to the table over the page and match your column/subject to the allocated week and day of attendance. You should note that each column/subject only has one day allocated. You may see a course appear more than once, however you only attend on your allocated Column day.
4. Complete the table below as a record of your plan for the 2 week period.

Column	Subject and Level	Date to come in (week and day)
A		
B		
C		
D		
E		
ASN		

5. Find your classes below and enter them in the table above make sure you match the column and subject. There may be clashes for a small number of pupils. Please discuss any clashes with your class teacher.

	Monday Subject	Col	Tuesday Subject	Col	Wednesday Subject	Col	Thursday Subject	Col	Friday Subject	Col
<b>Week 1</b>	AH Art	E			H Admin	C	H Admin	D	N5 Prac Metalwk	D
	H Art	E			N5 Admin	C	H Comp	D		
	N5 Art	E			H Graphics	C	N5 Comp	D		
	N5 Electronics	E			N5 Graphics	C	Adv H Music	A		
	N5 Pra Woodwk	E			NPA Photography	C				
	H Drama	E			N5 Labskills	C				
	N5 Drama	E								
<b>Week 2</b>	H Spanish	C	H French	D	H Music	D	H Music	E	ASN PC Passport	ASN
	N5 Spanish	C	N5 French	D	N5 Music	D	N5 Music	E		
	N5 Pra Cookery	E	H Music	C	ASN Woodwork	ASN				
	PC Passport	A	N5 Music	C						

Now complete this form to let us know when you will be in so we can arrange transport and catering:

<https://forms.office.com/Pages/ResponsePage.aspx?id=oyzTzM4Wj0KVQTctawUZKROIYcOIG2dPuZ6lR-cHwN9UMURYOVM5TTIRROFFRVhVSVBGMks1VIM4VS4u>

## What you need to know

- We will operate a **2 week** timetable, with a mixture of S4/S5/S6 pupils being in school for both weeks;
- Over the course of the 2 week period you will spend the day in 1 subject area each day. The session will last about 5 hours\*;
- The school day will run from 9.00am to 3.00pm;
- Interval will be at 10.40am;
- Your lunch break will be at the usual time 12.35pm;
- You will have your lunch in school – **you will not leave the school grounds during the day** – you need to bring a packed lunch or pre-order from the canteen before school starts.
- You will be 2m apart from each other at all times;
- You will wear your face mask at all times;
- You will be 2m apart on school transport;
- There is no expectation that you wear school uniform during this period.

On arriving at school you should enter through the **side doors in the Street**, **sanitise your hands** and sit in the chairs set out there. You will have the opportunity to pre-order a lunch from the canteen at this time. If you do not wish to do so, you must bring a packed lunch with you.

Your teacher will escort you to the assigned classes and will ensure you sit 2m apart in these classes.

**In the event of a Fire Alarm, leave your class and proceed to the Large Pitch as usual. You will be met there by the SMT. You must stay 2m apart at all times.**

**\*Remember** – when you are in school you will not be able to participate in the live online Google classroom lessons in other subjects – the work for the week is set at the start of each week and we expect you to undertake this. **You need to let your classroom teachers of those other subjects know when you will not be in their classes ‘live’ e.g. N5/H English etc.**

### LFD Covid Testing

When you return to school you will be issued with a consent form for LFD Covid Testing. If you are over 16 you can complete it immediately should you wish to take part. If you are under 16 you need to take it away, get it signed and return it the next time you are in school.

You will be issued with a set of tests which will last 2 weeks (there are 2 boxes with 3 tests in each and these are done twice each week). Tests are collected from school and completed at home – a guidance leaflet will be provided. During the part-time return we ask you to undertake these tests on the first evening you receive them and then again 4 days later, and every 4 days after this or until school re-opens as normal, when we will all agree a set series of testing dates. eg Monday and Thursday etc – **you need to let us know if there is a positive result.**

Further details on this will be issued shortly.